



Water Efficient Landscape Ordinance Reporting Form

C1	Agency Name:	City of St. Helena
C2	Address:	1480 Main Street St. Helena, CA 94574
C3	Contact Name:	Jennifer Tuell
C4	Title:	Water Conservation Coordinator
C5	Phone Number:	(707) 968-2635
C6	Phone Extension:	-
C7	Email:	jtuell@cityofsthenela.org
1a	Is your agency adopting a single agency ordinance OR a regional agency alliance ordinance?	
1b	Date of adoption OR anticipated adoption:	12/1/2015
2a	Reporting period:	
2b	December 1, 2015 through December 28, 2015 (all agencies)	<input checked="" type="radio"/>
2c	February 1, 2016 through February 28, 2016 (additional reporting period for agencies crafting regional ordinances with other agencies)	<input type="radio"/>
3a	Are you using:	the Model Water Efficient Landscape Ordinance (MWELo) ▼
3b	For agencies who have adopted a modified WELO	
3c	Is it at least as efficient as MWELo?	▼
3d	URL for your WELO	N/A
3e	List major changes from the State's MWELo	N/A
3f	If specific types of projects are exempt (other than those already specified in MWELo), state what they are and the sections of the ordinance that they are exempt from.	N/A
3g	Have elements from other regulations been incorporated (e.g., tree shading percent coverage requirement, storm water capture requirements).	Yes ▼
3h	If yes, describe:	Bay Area Storm water Management Agencies (BASMAA) Post Construction Manual. A low impact development approach to implementing Provision E.12 of the Phase II Small MS4 General Permit.
4	If other agencies are implementing the ordinance, explain their role:	N/A
5	Permitted projects subject to the ordinance during the reporting period (*e.g., single family residences, commercial projects, landscape retrofits for which permits were finalized during the reporting period, etc.):	single family residences



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6a	Total landscape area subject to the ordinance over the reporting period:	-
6b	Unit of Measure (sq. ft. or acres)	Square Feet ▼
7a	During the reporting period, how many of the following types of projects did your agency issue final permits on:	
7b	new housing starts	4
7c	new commercial projects	N/A
7d	landscape retrofits	N/A
8	Describe the procedure for review of projects subject to the ordinance:	Landscape submittal items are requested with all the design review application.
9a	Describe actions taken to verify compliance:	Public Works performs plan checks on all applicable project application submittals.
9b	Is a plan check performed?	Yes ▼
9c	If so, by what entity?	Public Works Department -
10	Describe implementation and enforcement measures:	Design/Review plan check and inspection
11	Explain challenges to implementing and enforcing the ordinance:	Staffing challenges for the additional design review and inspections. Lack of applicant understanding and awareness. Complexity of submittal items.
12	Describe educational and other needs to properly apply the ordinance:	Educational classes or workshops to help staff gain better understanding of the new MWELO regulations and reporting requirements.
13	Additional Comments:	Please note that the landscape area defined in 6a is part of a proposed project currently in design review, it has not yet been approved by Public Works.

[Please submit reports, including a copy of your local water efficient landscape ordinance, via email to WELO@water.ca.gov by December 31, 2015. Agencies preparing a regional ordinance must submit an additional report by March 1, 2016. For questions, please call Ms. Julie Saare-Edmonds at \(916\) 651-9676.](#)